31 January 2019

Dear Parents and Carers

**French GCSE Study Day in London**

I am contacting you to inform you of an opportunity for your son/daughter studying GCSE French to attend a study at the British Film Institute in London on **Thursday 25 April 2019**.

Conducted mainly in French, this interactive event has been designed with the ‘Media’ aspect of all the French GCSE specifications in mind in order to assist students with their understanding of film and to aid their preparation for the written exam paper.

The morning clip-based presentation will focus on a few suitable short films such as Place des fêtes, Quais de Seine and Maman regarde while film terminology will be explained and demonstrated through textual analysis. Current social issues raised by the films will be discussed encouraging students to relate to French culture. The introduction of new vocabulary, film terminology and cultural upstanding can then be utilised in their examination writing. An introduced screening of the popular award-winning feature, Les Intouchables, will be screened in the afternoon followed by a Q&A. A resource pack for teachers and students will be available on the day.

We will depart from School at 8.30am and travel by coach and return approximately at 5pm depending on traffic, so please ensure you have arranged for your son/daughter to be collected from School. Your son/daughter will need to be provided with a packed lunch and a few snacks for the day as they will not be allowed to leave the premises to purchase any food. Students will be expected to wear their School uniform and abide by all the usual School rules whilst on the trip. The cost of this trip is £28.50 and includes the ticket, travel and insurance.

If you would like your son/daughter to take part, please fill and return the attached reply slip to the Bursars’ office by **Thursday 14 February 2019** to ensure there is ample time to book the tickets. There is a limited number of places available so please ensure you return your reply slip and payment is made as soon as possible to avoid disappointment. Please note payment **MUST** be made by **Thursday 14 February 2019**. If payment is not received, your son/daughter will forfeit their place.

Please do not hesitate to contact me in School, should you have any queries.

Yours sincerely

Mrs L Withington
French Department
lwithington@rickmansworth.herts.sch.uk
To: Bursar’s Office  
Re: French GCSE Study Day in London

Form & Teaching Group ..............................................................................

☐ Having read and understood the details of the visit as set out in the letter of 31 January 2019, I wish my son/daughter ................................................................. (Name in block capitals) to participate in the trip to French GCSE Study Day in London.

☐ I acknowledge the need for my son/daughter to behave responsibly and agree to the School’s procedures in this respect. Although the staff of the School escorting the party will exercise due care and attention, I understand they cannot necessarily be held responsible for any loss, damage or injury, which may befall my child named above during or as a consequence of the journey and visit. I understand that upon return to School my child will no longer be under the authority of the School and my child is aware of the arrangements for getting home.

☐ I understand that the School reserves the right to remove any student whose behaviour at School does not meet the standards required of all our students. In such cases any deposits paid will be non-refundable, and the full cost of the trip may be payable if a replacement cannot be found.

☐ I understand that I must notify the School office of any change in the medical condition of my son/daughter, and of any change to the Emergency contact numbers provided below.

Emergency Contact Number 1:........................................................................

Emergency Contact Number 2:........................................................................

Please tick against method of payment below:

Online payment: I am registered for the School internet payment facility and would like to make online payments. Please check back daily should the system not yet show this item.  ☐

Cheque payment: please make cheques payable to Rickmansworth School and hand in at the Bursar’s Office ☐

Cash payment: please hand in with this slip at the Bursars’ Office ☐

Pupil Premium: My son/daughter is in receipt of Pupil Premium ☐

My email address is..............................................................................................

Signed (Parent/Carer)....................................................................................

If the payment is in cash and over £20 a receipt MUST be obtained from the Bursars Office. Cheque and cash payments MUST be placed in an envelope clearly labelled with the Student’s name and the payment reference. Thank you.