1 February 2018

Dear Parents and Carers

**Iceland Field Studies Trip 2018 – Confirmation of Places**

I am delighted to confirm that your son/daughter secured a place to go to Iceland on a field studies trip during October half term for 4 nights and 5 days. The provisional dates have now been confirmed as Saturday 27 October to Wednesday 31 October 2018.

A draft itinerary is attached and this will be finalised when the deposit has been secured. An information evening will be held at School nearer the time of the trip. This trip includes several aspects of the GCSE course, including plate tectonics and coasts. It also provides an excellent opportunity to experience the culture of a country different from the UK.

The trip is in October half term when we will have the chance to see the Northern Lights. As well as fuelling students’ enthusiasm, the trip provides an opportunity to observe the night sky in an area with very little light pollution.

The total cost for the trip will be in the region of £1,000 (the exact figure will be dependent on confirmation from the tour company after a deposit has been paid and will require a small additional amount to cover transport to and from the airport).

The cost includes:

- Return scheduled flights to Keflavík (including all taxes and charges)
- 4 nights’ accommodation at a hotel
- Professional guide for all but the first and last days
- Detailed itinerary of activities and field study resource material
- Breakfast and evening meals each day
- Insurance
- Small donation to a carbon-offsetting charity due to flying

The cost excludes lunches for three days (approximately £8 per person per day) and incidental personal expenses (e.g. telephone calls, snacks etc).

In addition to the professional guide, students will be accompanied by members of staff from the Geography department. Please note that Iceland is a very expensive country so it is advisable that any spending there is kept to a minimum.

**Payment Upon Allocation of Space**

A non-refundable £100 deposit is now required following the allocation of places. Please organise payment by 7 February, using the method selected in your previous reply slip (e.g ScoPay, Cash or Cheque). Failure to organise payment by the deadline may mean that your son/daughter’s place on the trip is forfeit, so please watch out carefully for that letter.
Payment Schedule

Wednesday 28 February  - £175
Monday 30 April  - £250
Wednesday 31 May  - £250
Wednesday 4 July  - £250 (this is the final approximate payment subject to the confirmation of flight prices)

Please note that reminders will not be sent until the balance is due in July.

To be fair to all students and staff participating on these trips, the School reserves the right to remove any student whose behaviour at School does not meet the standards required of all our students. In such cases deposits will be non-refundable, and the full cost of the trip may be payable if a replacement cannot be found.

Yours sincerely

Miss N Westland