December 2018

Dear Parents and Carers

**School Closure Notification System - Parent Sign Up**

If we have severe weather conditions or any other emergency, then it may be necessary to close the School. Please be assured that the School will not be closed unless there is an unacceptable risk to students. Under such circumstances, we may also need to close the School during the day and send students home early. This would be the case if conditions worsen or are likely to worsen during the afternoon and evening.

Please take note, that there is now a new procedure for parents/carers to be notified if the School is closed, which will be the first point of call.

You are invited to log in to [member.everbridge.net/index/892807736725489](http://member.everbridge.net/index/892807736725489) and go to ‘sign up’ to complete.

We will continue to text, but from past experience this notification gets overloaded and information, in my experience, can take up to 2 hours to be received.

A message will also be put on the School gate and onto the School website.

We would be grateful if parents/carers could refrain from phoning the School as we are unable to leave a message on our telephone system and there may only be a limited number of staff in the office to take the calls.

Yours sincerely

Mr K Douglas
Headteacher