22 March 2018

Dear Parent/Carer,

**Year 11 Leavers Hoodies**

As is tradition at Rickmansworth School, all Year 11 students will be able to purchase Leavers Hoodies. The cost this year is £20.

This year, students will have the option of the following different colours:

1. Grey  
2. Baby Pink  
3. Burgundy  
4. Navy Blue  
5. Baby Blue  
6. Bottle Green  
7. White  
8. Black

The sizes are as follows:

XS 34”, S 36”, M 40”, L 44”, XL 48” XXL 52”.

Using the online ordering, please indicate the colour and size that you require, along with any name/nickname that you would like printed on the back.

You are then able to pay on-line via ScoPay or by cash/cheque to the Bursars. If paying at the Bursars, please write on the envelope your son/daughter’s name and form and mark it clearly “Year 11 Leavers Hoodies”.

The deadline for ordering and payment is Friday 20 April. This is to ensure that Hoodies are available for collection at the leavers’ assembly before study leave. Please note that if the order and payment have both not been received by this date, an order will not be placed.

Your sincerely

Mr S White and Mrs K Link, Key Stage 4 Team
To: Bursar’s Office  
Re: Year 11 Leavers’ Hoodies  

Please select the colour and size Hoodie you wish to purchase for your son/daughter, and the name/nickname you would like printed on the back, and organise payment by **20 April 2018**.

### COLOUR - PLEASE TICK
- Grey
- Baby Pink
- Burgundy
- Navy Blue
- Baby Blue
- Bottle Green
- White
- Green

### SIZE - PLEASE TICK
- XS - 34"
- S - 36"
- M - 40"
- L - 44"
- XL - 48"
- XXL - 52"

### NAME/NICKNAME TO BE PRINTED ON THE BACK

Please tick against method of payment below:

**Online payment:** I am registered for the School internet payment facility and would like to make online payments ☐

**Cheque payment:** please make cheques payable to Rickmansworth School and hand in at the Bursars Office ☐

My email address is .........................................................

Signed (Parent/Carer) ........................................................

If the payment is in cash and over £20 a receipt **MUST** be obtained from the Bursars Office. Cheque and cash payments **MUST** be placed in an envelope clearly labelled with the Student’s name and the payment reference. Thank you.