12 June 2018

Dear Parents and Carers

Year 7 into Year 8 Amiens Trip

I am writing with details of an exciting opportunity for Year 7 students who have opted to continue studying French in Year 8 to go on a language trip to Amiens in December this year. The trip for Year 8 students only will take place from Wednesday 12 December to Friday 14 December 2018.

We will leave School early on Wednesday 12 December. On arrival we will visit a French bakery and then travel on to the Château du Broutel, where there will be activities in the evening. Details of the accommodation may be found on: www.chateaudubroutel.com

On Thursday, we will visit a goat farm, the Amiens Cathedral and then the Christmas market in small groups.

On Friday we will visit Rue, where the Château is located, and visit a café where students will be able to practise their French to order drinks and snacks, before leaving for the return journey.

The cost of the trip will be approximately £230.00 per student based on 75 students attending. This includes all meals, transport, accommodation at the Château, entrance fees and a work booklet for the trip. I will be able to give you an exact price once the number of students taking part has been finalised.

All students will be required to have their own passport and European Health Insurance Card to take part on the trip. Passports may be obtained through the Post Office and EHI Cards may be obtained online by visiting www.ehic.org.

A non-refundable £75 deposit will be required following allocation of places.

Allocation of Places
This trip has a limited number of places. Should the trip be oversubscribed by the reply deadline, remaining places will subsequently be allocated randomly from those students whose replies have been received prior to the reply deadline. If you wish your son/daughter to participate, please return this reply slip by Friday 22 June 2018. Please note that payment is only required on allocation of a place.

Any students who are not successful in securing a place on the trip will be placed on a reserve list. If you do not hear anything further from the French Department, please assume that your son/daughter was not successful in securing a place on the trip.
Payment Upon Allocation of Space
Where spaces are limited such as for this trip, payment cannot be made until all parent replies have been received and places have been allocated, but must be made within one week of the reply deadline. The payment deadline is therefore **Friday 29 June 2018**. If your son/daughter is allocated a space, you will receive a letter confirming this shortly after the reply deadline, which will also request payment. Failure to organise payment by the deadline may mean that your son/daughter's place on the trip is forfeit, so please watch out carefully for that letter.

**Payment Schedule**
- Friday 14 September  £78
- Friday 12 October  £77

Please do not hesitate to contact me if you have any queries about this trip. Further details will of course follow for all students who decide to take part.

Yours sincerely

Mrs M Redrup
Head of the French Department
To: Bursar’s Office

Re: Year 7 into 8 Ameins Christmas Market

Student Name ……………………………………………………………… (as it appears on their passport)

Form & Teaching Group ……………………………………………

Having read and understood the details of the visit as set out in the letter of 12 June 2018, I wish my son/daughter to participate in the Ameins trip.

I acknowledge the need for my son/daughter to behave responsibly and agree to the School’s procedures in this respect. Although the staff of the School escorting the party will exercise due care and attention, I understand they cannot necessarily be held responsible for any loss, damage or injury, which may befall my child named above during or as a consequence of the journey and visit.

☐ I understand that upon return to School my child will no longer be under the authority of the School and my child is aware of the arrangements for getting home.

☐ I understand that the School reserves the right to remove any student whose behaviour at School does not meet the standards required of all our students. In such cases any deposits paid will be non-refundable and the full cost of the trip may be payable if a replacement cannot be found.

☐ I understand that I must notify the School Office of any change in the medical condition of my son/daughter, and of any change to the Emergency numbers provided below.

Emergency Tel No 1:..................................... Emergency Tel No 2:.................................

Please tick ONE of the following boxes as appropriate:

☐ My son/daughter has a current individual British passport which expires on ................................

☐ My son/daughter has a current individual non-British passport which expires on ................................

☐ My son/daughter does not have an individual passport and will apply for one.

If you would like to inform us of any non-medical concerns that may be relevant regarding your son/daughter's participation in this trip, please give details here e.g. dietary requirements (that School are not already aware of), phobias, sleeping problems, inability to swim etc.

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Parent Signature .................................................................................................................................................................

My email address is.............................................................................................................................................................