4 June 2018

Dear Parents and Carers,

**Year 10 French Maison Claire Fontaine Trip July 2019**

I am delighted to inform you that we are organising an exciting French trip to Maison Claire Fontaine, a language and activity centre in Burgundy (Bourgogne) for Year 10 students studying French. This is the fourth year we are running the trip and this year, it will take place during Active Learning Week from **Saturday 13 July 2019 until Thursday 18 July 2019**.

The best place to learn a language is in the country where it is spoken and this trip will offer students the opportunity to practise and improve their French skills using the language in real life situations, which will be invaluable experience to help students with the demands of the new GCSE course. We will be staying at the Lac Sauvin centre near Vézelay where students will have the opportunity to experience authentic French food. Some of the planned activities include kayaking, pétanque (French bowls), shopping at a market, visiting a castle and a trip to Dijon, famous for its mustard making tradition. Students may also have the opportunity to eat in a traditional French restaurant in Avallon. Whilst at the centre, students will take part in a number of activities such as archery, various team games and discover all about this wonderful region of France.

As well as the many visits and cross-curricular activities, there will also be morning French language lessons in small groups with the content designed to meet our curriculum. This will be beneficial to all students studying French at GCSE level and will help build their confidence in both spoken and written French. It will also be highly beneficial in terms of motivation.

The students who took part last year had a fantastic time and enjoyed all aspects of the trip and they will be talking to your son/daughter’s class over the coming week.

In order for the trip to go ahead, we require sufficient interest. **The trip will cost £530 per student** based on 40 students attending. (Please note this may change depending on numbers). This includes the following:

- Return travel by coach from Rickmansworth School to Maison Claire Fontaine
- Accommodation for 5 nights (Full Board)
- French lessons including all pedagogical material
- Travel & entry costs to all attractions/sites
- Meal out at a restaurant
- Travel and medical insurance

A non-refundable **£100** deposit will be required following allocation of places.
**Allocation of Places**

This trip has a limited number of places. Should the trip be oversubscribed by the reply deadline, remaining places will subsequently be allocated randomly from those students whose replies have been received prior to the reply deadline. If you wish your son/daughter to participate, please complete this reply slip by **Friday 22 June 2018**. Please note that payment is only required on allocation of a place.

Any students who are not successful in securing a place on the trip will be placed on a reserve list. If you do not hear anything further from the French Department, please assume that your son/daughter was not successful in securing a place on the trip.

**Payment Upon Allocation of Space**

Where spaces are limited such as for this trip, payment cannot be made until all parent replies have been received and places have been allocated, but must be made within one week of the reply deadline. The payment deadline is therefore **Friday 29 June**. If your son/daughter is allocated a space, you will receive a letter confirming this shortly after the reply deadline, which will also request payment. Failure to organise payment by the deadline may mean that your son/daughter’s place on the trip is forfeit, so please watch out carefully for that letter.

**Payment Schedule**

- **Friday 5 October** - £165
- **Friday 8 February** - £165
- **Friday 5 April** - £100

All students will need their own passport and European Health Insurance card.

If you have any questions or wish to find out more information about the trip please contact me by email – mredrup@rickmansworth.herts.sch.uk

Yours sincerely

Mrs M Redrup
Head of the French Department
To: Bursar’s Office  
Re: Year 10 French Maison Claire Fontaine Trip July 2019

Student Name ……………………………………………………………… (as it appears on their passport)

Form & Teaching Group ……………………………………………

Having read and understood the details of the visit as set out in the letter of 4 June 2018, I wish my son/daughter to participate in the French Trip.

☐ I acknowledge the need for my son/daughter to behave responsibly and agree to the School’s procedures in this respect. Although the staff of the School escorting the party will exercise due care and attention, I understand they cannot necessarily be held responsible for any loss, damage or injury, which may befall my child named above during or as a consequence of the journey and visit.

☐ I understand that upon return to School my child will no longer be under the authority of the School and my child is aware of the arrangements for getting home.

☐ I understand that the School reserves the right to remove any student whose behaviour at School does not meet the standards required of all our students. In such cases any deposits paid will be non-refundable and the full cost of the trip may be payable if a replacement cannot be found.

☐ I understand that I must notify the School Office of any change in the medical condition of my son/daughter, and of any change to the Emergency numbers provided below.

Emergency Tel No 1:…………………………………… Emergency Tel No …………………………………..

Please tick ONE of the following boxes as appropriate:

☐ My son/daughter has a current individual British passport which expires on ………………….

☐ My son/daughter has a current individual non-British passport which expires on …………………

☐ My son/daughter does not have an individual passport and will apply for one.

If you would like to inform us of any non-medical concerns that may be relevant regarding your son/daughter's participation in this trip, please give details here e.g. dietary requirements (that School are not already aware of), phobias, sleeping problems, inability to swim etc.

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Parent Signature ………………………………………………………………………………………………………………………

My email address is………………………………………………………………………………………………………………...