26 September 2018

Dear Parents and Carers

**Year 12/13 Physics textbooks for A Level Study**

It is our practice to ask students to fund their own copies of study textbooks. The following textbook has been purchased on behalf of the students for their Physics studies during the course of their A-level studies. The textbook is:

**AQA A-level Physics (2nd edition)**
Author: Jim Breithaupt
Publisher: Oxford University Press (including Nelson Thornes)
Price: £42.00

It would be greatly appreciated if prompt payment is made to the School. Please complete this reply slip and ensure that payment is made by Friday 26 October.

Yours sincerely

Mr M Metcalfe
Head of Physics
To: Bursar’s Office
Re: Year 12/13 Physics textbooks for A Level Study

Student Name ..............................................................................................................

Form & Teaching Group ..............................................................................................

I would like to purchase the textbooks as indicated below and will organise payment accordingly:

☐ AQA A-Level Physics

My email address is .................................................................................................

Signed (Parent/Carer) .................................................................................................

Please tick against method of payment below:

Online payment: I am registered for the School internet payment facility and would like to make online payments ☐

Cheque payment: please make cheques payable to Rickmansworth School and hand in at the Bursars Office ☐

Cash payment: please hand in with this slip at the Bursars’ Office ☐

If the payment is in cash and over £20 a receipt MUST be obtained from the Bursars Office. Cheque and cash payments MUST be placed in an envelope clearly labelled with the Student’s name and the payment reference. Thank you.