4 April 2019

Dear Parents and Carers

Year 13- Sixth Form Update

As we enter a crucial period of time and the lead up to the A Level examination period, I thought it would be important to highlight some key dates and information leading up to this important time for Year 13 students.

UCAS Decision Deadline- Wednesday 1 May
All students must make their final firm and insurance decisions on UCAS by Wednesday 1 May. If your son/daughter is finding this a difficult decision, then I am happy to meet with them and discuss their options.

Leavers Morning- Friday 17 May
All Sixth Form students are invited into School to celebrate their time at Rickmansworth Sixth Form. The morning will start with a breakfast at 9am where students will be able to collect their Year Books and write cards to thank teaching staff who may have had a significant impact on their time at Rickmansworth School. This will be followed by time with their form tutors and then an assembly from myself and the KS5 team. Students will leave the School site at 10:35am.

Study Leave- Monday 20 May until and including Thursday 20 June
The examinations formally start on 20 May. Some Year 14 students who are resitting papers from old specifications have some papers before this point. Year 13 students can come in to use the study spaces in the Sixth Form Study Centre at any point throughout the study leave period. They must ensure they sign in and out during this period. Students have been emailed an updated exam timetable and there are copies around the Sixth Form centre. Students must ensure they are prompt to their exams and arrive at least 15 minutes before the start of the exam.

Book Return Day- Friday 21 June
As a School we must ensure that any resources are returned to the School before students leave. Students can come in to School from 9am. They must complete a form by visiting their subject teachers who will sign this for them. Once this has been countersigned by the KS5 team and they have completed a short leavers survey they may leave. It is vitally important that all students complete this process, whether they think they have resources to return or not.

Sixth Form Prom- Tuesday 25 June
The Sixth Form Prom will be held at Shendish Manor Hotel this year. I will be writing to you separately to this email to confirm the details of the Prom. Attendance to the Prom will be dependent on their attitude towards Leavers Morning and a fully completed Book Return Form.
As parents, if you require any further information or believe your son/daughter needs additional support in the lead up to the exam, please do not hesitate to contact myself or the KS5 team.

Yours sincerely

Mr C Eley
Director of Sixth Form