28 November 2018

Dear Parents and Carers

**Year 8 into 9 Battlefields 2019 Letter**

The History Department has made a provisional booking with WST Travel Group to take 55 Year 9 students (current Year 8) for a two-day visit to the First World War Battlefields of Ypres, Belgium.

We will visit the main sites of the Ypres region including the Menin Gate, St Georges Church, Lochnagar Crater, Tyne Cot Cemetery, Langemark Cemetery, In Flanders Fields Museum, Sanctuary Wood and Croonaert Wood.

This would be of benefit, although not essential, to those who wish to continue studying History for GCSE and would be an enriching experience to all. The visit has been planned for Friday 11 and Saturday 12 October and will cost £179, this will include the price of the tour guides, the coach travel, the Eurotunnel crossing, full board hotel accommodation (at the Poppies Hotel), insurance, and entrance to museums. Students will have to bring food and drink for the outward journey and waterproof clothing in addition to their overnight bags. Students are not expected to wear School uniform. Details of travel times and what students should pack will be confirmed nearer to the date.

All students will require their own individual valid passport, which they will need to bring with them on the day of departure. Students who do not already have a passport can obtain an application form from any main Post Office.

If you would like to reserve a place on the visit for your son/daughter, would you kindly reply to this letter, giving your consent by 4 December at the latest. Any replies received after this time will not be considered. This trip is likely to be oversubscribed, therefore names will be selected at random at 3:30pm on 4 December. Should your son/daughter be selected at random, we will require you to pay a non-refundable deposit of £30 by 14 December. If the deposit is not received by this time, the place will be offered to a student on the reserve list. The remaining cost of the trip will be due by May 2019.

Any students who are not successful in securing a place on the trip will be placed on a reserve list. If you do not hear anything further from the history department, please assume that your son/daughter was not successful in securing a place on the trip.

Yours sincerely

Mr N Radford
History Teacher
To: Bursar’s Office

RE: Year 8 into 9 Battlefields 2019 letter

Student Name ............................................................... (as it appears on their passport)

Form & Teaching Group ..................................................  

Having read and understood the details of the visit as set out in the letter of 28 November 2018, I wish my son/daughter to participate in the Battlefields Trip and enclose a deposit of £30 (non-refundable).

☐ I acknowledge the need for my son/daughter to behave responsibly and agree to the School’s procedures in this respect. Although the staff of the School escorting the party will exercise due care and attention, I understand they cannot necessarily be held responsible for any loss, damage or injury, which may befall my child named above during or as a consequence of the journey and visit.

☐ I understand that upon return to School my child will no longer be under the authority of the School and my child is aware of the arrangements for getting home.

☐ I understand that the School reserves the right to remove any student whose behaviour at School does not meet the standards required of all our students. In such cases any deposits paid will be non-refundable and the full cost of the trip may be payable if a replacement cannot be found.

☐ I understand that I must notify the School Office of any change in the medical condition of my son/daughter, and of any change to the Emergency numbers provided below.

Emergency Tel No 1:........................................... Emergency Tel No ..............................................

Please tick ONE of the following boxes as appropriate:

☐ My son/daughter has a current individual British passport which expires on .......................  

☐ My son/daughter has a current individual non-British passport which expires on ...................  

☐ My son/daughter does not have an individual passport and will apply for one.

If you would like to inform us of any non-medical concerns that may be relevant regarding your son/daughter's participation in this trip, please give details here e.g. dietary requirements (that School are not already aware of), phobias, sleeping problems, inability to swim etc.

........................................................................................................................................................................

........................................................................................................................................................................

Parent Signature ..............................................................................................................................................  

My email address is...........................................................................................................................................

Please tick against method of payment below:

Online payment: I am registered for the School internet payment facility and would like to make online payments ☐

Cheque payment: please make cheques payable to Rickmansworth School and hand in at the Bursars Office ☐

Cash payment: please hand in with this slip at the Bursars’ Office ☐

Pupil Premium: I am in receipt of Pupil Premium Funding ☐

If the payment is in cash and over £20 a receipt MUST be obtained from the Bursars Office. Cheque and cash payments MUST be placed in an envelope clearly labelled with the Student’s name and the payment reference. Thank you.