**GDPR – Student Consent Form**

Name of Student: ................................................. Year Group / Form: ............... 

Rickmansworth School collects information from you and may receive information about you. We hold this personal data securely and use it to support your teaching and learning, monitor and report on your progress and provide appropriate pastoral care.

There is some data we store, for example your contact details and assessment details that we have to keep for the purposes of the day-to-day running of the School. For the purpose of obtaining exam qualifications, we share your name with exam boards, and may also share coursework eg audio and visual work, where relevant.

Please answer the questions below, then sign and date the form and return the completed form to the School Office. Consent for the items below will enable us to celebrate your achievements of your son/daughter. Please be assured that the Safeguarding of yourself as a student is our main priority and giving consent to the matters below will not jeopardise this priority.

**Please circle your answer:**

1. Can your details be shared with other service providers used by the school such as Groupcall, SAM Learning, Show My Homework in order to support your learning. 
   - Yes/ No

2. May we use your photograph in the School prospectus and other printed publications that we produce for promotional and marketing purposes? 
   - Yes/ No

3. May we use your image on our website and in appropriate social media / publicity documentation? (If we name you in the text, we will not use a photograph of yourself to accompany the article.) 
   - Yes/ No

4. May we use, if selected your work on our website? 
   - Yes/ No

5. May we record your image on video or webcam? 
   - Yes/ No

6. Do you consent to your image to be used within School for display purposes? 
   - Yes/ No
7. May we use your audio and visual exam work to support other students? For example, sharing drama, music and PE coursework

Yes/ No

Your consent will be recorded on the School’s Management Information System and will be retained no longer than is necessary for the purpose the data was obtained for.

This form is valid indefinitely from the date you sign it. It is your responsibility to let us know if you want to change or withdraw your agreement at any time.

I have read and understood the conditions of use.

Signature: …………………………………………………..(Student) Date: …………………

Student Name: ………………………………………………………………………………

Conditions of School Use:

- If we use photographs of individual students, we will not use the name of that student in the accompanying text or photo caption.

- For Sixth Form students who consent for their photo, academic achievement and university destination to be shared, these will only be displayed within the School.

- If a student has won an award and the student would like their name to accompany their picture we will do this with the student’s permission before using the image.

- We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our School prospectus or in other printed publications.

- We may include pictures of students and teachers that have been drawn by the students.

- Upon leaving Rickmansworth School photographs or recordings of your son/daughter will only be used for internal school purposes. Historic photographs and videos will remain on our School website and social media feeds.

- We will only use images of students who are suitably dressed, to reduce the risk of such images being used inappropriately

- Your consent will be recorded on the School’s Management Information System and will be retained no longer than is necessary for the purpose the data was obtained for.