26 June 2019

Dear Parents and Carers

Westminster University EPQ Study Skills Afternoon, Wednesday 3 July 2019

Your son/daughter has an additional opportunity to go to Westminster University Library at their Harrow Campus on **Wednesday 3 July 2019** to take part in a study skills workshop to help with their Extended Project Qualification.

Rickmansworth School has been working with the University’s School of Media and Communications to device a programme of training and support for EPQ students and we are able to offer this workshop at no cost to you.

Students will learn effective research skills in a university setting, as well as getting help with choosing a topic, setting aims and objectives and drawing up a project plan. They will also get support in creating bibliographies, academic referencing and avoiding plagiarism.

It is highly recommended that all students attend this afternoon session as it is a key part of the taught element of the course.

**We will carry forward your consent from the original trip reply form, but should you have any queries please do not hesitate to contact us.**

Students will need to be ready to leave School at 1.10pm at the end of morning, and we will arrive back at School at approximately 5pm. Travel will be by minibus and will depart from outside the Sports Hall.

Yours sincerely

Mr N Cavender
Librarian and EPQ Coordinator