19 April 2018

Dear Parents and Carers

Email Detention Alerts

Please note that you will now receive an email alert should your son/daughter be issued with a C3 or C3+ detention. This alert will be sent approximately 10 minutes before the Office closes notifying of a detention for the following day.

The email will be sent from a Rickmansworth Admin address and will confirm why the detention was issued. Unfortunately, the detention will not confirm who it was set by; this information is published on Progresso. We are working with Progresso to refine this new system but we are not currently able to alter the format.

The generic email will confirm the following information:

- Type of detention (C3 or C3+)
- Why the detention was issued
- Date of detention – this should always be for the following day for a C3. C3+ detention will be for the coming Friday
- Time of the detention – please ignore the time for the C3+ detention as we are unable to change the published time. This will run from 3.15-5.15pm on the respective dates

Should your son/daughter receive a C3 this term, then your son/daughter will continue to receive a C3 slip in addition to your email notification. This is currently under review and a trial is being completed with Year 10 students who are not being issued slips.

Thank you for your support and please contact datateam@rickmansworth.herts.sch.uk if you have any questions regarding Progresso.

Yours sincerely

Mr C Hambleton
Assistant Headteacher